

WCMSCHF Board Meeting Minutes

Meeting Title	WCMSCHF Board Meeting	Date	02-28-2018
Facilitator	West Lawson, MD, Chair & Tara Kinard	Time	6:00pm
Location	4207 Lake Boone Trail Suite 100	Recorder	Debbie Earp
Attendees	West Lawson, John Perry, Marilyn Pearson via phone, Bob Munt, Penny Washington, Alicia Barfield, April Culver, Bob Ricker, Kim McDonald, Michelle Bucknor, Tara Kinard, Kim Battle		

Key Points Discussed and Action Items

Topic	Key Discussion Points	Follow-up Action Item(s)	Action Item Owner(s)	Target Date
Welcome and Opening	<p>West Lawson opened with stating a quorum was met.</p> <p>West introduced new WCMSCHF Board Members – Dr. Kate Hobbs Knutson – Medical Director, Alliance Behavioral Health</p> <p>Kim McDonald – Medical Director, Wake County Human Services</p>			
Program Spotlight CCWJC Behavioral Health	<p>David Humes, RN, MSW, LCSW, CCM – CCWJC Care Management Program Manager - presented a spotlight on Behavioral Health.</p> <p><i>For review of the presentation, see document titled "BH Program Overview Board 2-28-18 David Humes" on the Board Webpage for 02-28-2018 meeting</i></p>			
Minutes Approval	<p>Approval of Minutes from 1-24-2018 with removal of duplicate of Penny's name:</p> <ul style="list-style-type: none"> • Request for Motion to approve: West Lawson • 2nd Motion to approve: Penny Washington • Unanimously adopted; approved with edit 			
Finance Committee	<ul style="list-style-type: none"> • Bob Ricker presented on behalf One-month into budget and on track • 2017 audit in process and on track to finish and present to Board during April Board Meeting 			
Policy Committee	<ul style="list-style-type: none"> • Alicia Barfield presented on behalf of the Policy Committee. • Revisions to the following CCNC Standardized Policies: <ul style="list-style-type: none"> ○ CM 102 – Care Planning ○ CM 103 – Initial & Ongoing Assessment ○ CM 106 – Patient Rights & Responsibilities ○ CM 107 – Patient/Caregiver Complaints ○ CM 109 – Care Transitions ○ CM 111 – Centrally Standardized Policies • New CCNC Standardized Policy adopted: <ul style="list-style-type: none"> ○ CM 112 – Documentation of Patient-Related Information in CMIS • NOTE: The above policies are CCNC Standardized Policies and did not require Board Approval per Development and Maintenance of Policies and Standard Operating Procedures Policy. 			

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	<p><i>For details re: these policies, see document titled "Policy Summary Sheet – For Board Approval – 2.28.18" on Board Webpage for 02-28-2018 meeting.</i></p>			
Alliance Agreement	<ul style="list-style-type: none"> • Board members received a copy of the Alliance Agreement, Alliance Agreement Guiding Principles, and review from WCMSCHF's legal counsel, Drew Nelson • The Agreement in hand will not be the final version as there will be anticipated edits per Network feedback – goal is to have one version of the Alliance Agreement for all Alliance Members • Tara compiled Board questions/feedback and will submit to CCNC central office • Focus on Local Work – what is grandfathered in and for how long • Request for more information about worst case financial scenario • Board discussed and agreed to focus efforts on the Alliance Agreement rather than the Subcontractor Agreement – Alliance offers the best opportunity for the organization financially and programmatically • Tara to share Subcontractor Agreement and Drew Nelson's review with the Board as information • Timeline – declare intent for Alliance through LOI by April 30, 2018; sign final Agreement (once available) by end of June 2018 			
New Business	<ul style="list-style-type: none"> • Shared one-page marketing documents outlining each of CCNC's programs 			
March Board Meeting	<p>Wednesday, March 28, 2018, 6-8pm WCMSCHF Conference Room 4207 Lake Boone Trail – Suite 100 Raleigh, NC 27607</p> <p>Reminder: all Board meeting documents are located on the website, login info: CLICK HERE: www.wcmschf.org CLICK ON TAB: Restricted LOGIN: CHFBoard PASSWORD: bV34L8tWIE</p>			