



WCMSCHF Board Meeting Minutes

Meeting Title	WCMSCHF Board Meeting	Date	10-25-2016
Facilitator	Peter Morris, MD, Chair & Tara (Robinson) Kinard	Time	6:00 – 8:00pm
Location	4207 Lake Boone Trail Suite 100	Recorder	Debbie Earp
Attendees	Dr. Betsey Tilson, Kim Battle, Dr. Brian Klausner, Tara (Robinson) Kinard, Dr. Peter Morris, Dr. Marilyn Pearson via phone, Dr. West Lawson, Dr. Bob Munt, Bob Ricker, John Perry, Kim Battle and GUESTS: Jennifer Brighton WCMSCHF Office Manager and Wendy White of Consortium		

Key Points Discussed and Action Items					
	Topic	Key Discussion Points	Follow-up Action Item(s)	Action Item Owner(s)	Action Item Target Date
	Welcome by Dr. Morris	<ul style="list-style-type: none"> Welcome and Establishment of a Quorum 			
	Clinically Integrated Network	<p>While the Board waiting for more members to arrive to form a quorum, Betsey shared the CCPN update</p> <ul style="list-style-type: none"> The 4th quarter Medical Policy meeting will combine with the CCPN meeting Nov. 3rd. The 100 CCPN member requirement was met in order to nominate a candidate for a CCPN Board Manager A total of 1,141 clinicians in 332 practices are a part of the Community Care Physician Network as of 9/30/2016 A CCPN BOM Nominating Committee was formed to elect a candidate for the CCPN Board of Managers. 	<p>1 hour phone conference with our CCPN BOM Nominating Committee: John Perry Marilyn Pearson Penny Washington and Brian Klausner to review role and candidates for Manager position</p> <p>Survey to be sent to CCPN Membership to vote on candidate</p>	Betsey Tilson	Nov 4th
	Dr. Morris	<p>As a quorum was met:</p> <ul style="list-style-type: none"> Approval of Minutes from 07-19-16 Request for Motion to approve: Peter Morris 1st Motion to approve: Bob Ricker 2nd Motion to approve: Wes Lawson <p>Unanimously votes in favor with no dissent from Board</p>			

<p>Policy Committee Report</p>	<p><u>New:</u></p> <ul style="list-style-type: none"> • CM 111-CCNC Central Standardized Policy Adoption *See WCMSCHF Policy Summary Sheet <p><u>Rescission:</u></p> <ul style="list-style-type: none"> • Procedure for Managing Specific Priority Populations • Analyzing Patient Satisfaction, Program Effectiveness, and Patient Participation • Patient’s Rights and Responsibilities <p><u>Revisions:</u></p> <ul style="list-style-type: none"> • Policy Development and Maintenance <ul style="list-style-type: none"> ➢ Policy Committee can approve policies then inform board of new, revised or rescission policies. ➢ Board can approve policy revisions in between board meetings and share at next board meeting. • Request for Motion to approve as submitted: West Lawson • Motion to approve: Bob Ricker • Unanimously votes in favor with no dissent from Board 			
<p>Finance Budget Status</p>	<p><u>Finance Committee Report (presented by Bob Ricker):</u></p> <ul style="list-style-type: none"> • The committee was presented with two budgets, one with the Duke Practice revenue included and one without Duke Practice revenue. • Tara explained that the Duke network is unique because it’s tied to the hospital system. The CCNC network covers the other hospital systems and providers so we are not at risk to lose any additional partners. • Tara explained that the likelihood of losing the Duke enrollment is a 50/50 chance. Conversations have been had with Fred (Executive Director) in which they have expressed the desire to continue to work with CCWJC • We may know in November 2016 if we will keep the Duke practices, we can update the budget then and present to the board at the January 2017 meeting <p>WCMSCHF holiday bonus typically cost about 25K-30K and it was recommended to the Board by the Finance Committee to continuing it for 2016 as we have the funds. Board approved with no dissent.</p> <p>2017 Budget Proposal Report</p>			

		<ul style="list-style-type: none"> • Proposed budget PMPM revenue is conservative in that it projects a .9% increase in year over year enrollment growth, when 3 year historical data shows the enrollment growth trends are closer to 2%. • PMPM revenue includes enrollment growth, however it removes the Duke Practice income that has a 50% chance of going away. The financial impact of this decision is estimated to be about \$356k and affects the Health Choice and ABD/Non ABD enrollment populations. • Expenses were scaled back to anticipate the decrease in revenue without affecting those items directly related to staff. <ul style="list-style-type: none"> ○ 403b Employer Match remains intact. ○ Health Insurance premium increases were heavily absorbed by the organization rather than passing all of the increase cost to the employees. ○ HRA and tuition reimbursement fringe benefits remain intact. • The cash reserves balance currently exceeds the 3 month by roughly \$399k and this has been the case for two budget cycles. If we do indeed carry a deficit for the FY2017 budget of \$195k, we are able to utilize the reserves funding without affecting the 3 month reserve. • Request for Motion to approve the proposed 2017 Budget: Bob Ricker • Unanimously votes in favor with no dissent from Board 			
	<p>Board Retreat Review</p>	<p>The Board retreat was held October 17th Facilitator was Wendy White of Consortium Main goals for strategic planning discussed were:</p> <ol style="list-style-type: none"> 1. Based on the current state of the business, and your expertise in the field, what do you see are the things we should focus on as we continue to “Strengthen our Foundation Shape our Future?” 2. How would you answer the question “What is WCMSCHF, and what do we do?” 3. The Board was asked what thoughts/directions they wished to offer the Leadership Team at their upcoming retreat: <ul style="list-style-type: none"> • Review the Context Map • Neutrality is VERY important as long as you can pay the bills • High value care and cost of Care; how can you raise awareness • Define marketable things which this network does very well 4. The Board also discussed next steps for themselves: <ul style="list-style-type: none"> • Where/how should we consult beyond managing finances and policy? 			

		<ul style="list-style-type: none"> • What is our role in helping to shape the future of WCMSCHF? • Would like to see the Board provide Advocacy Role, i.e. General Assembly • Help finalize branding; Who we are. • Identify the Boards Values and Criteria on which to advise. 			
	Next Meeting	<ul style="list-style-type: none"> • Wednesday, January 25, 2017 at WCMSCHF Conference Room 4207 Lake Boone Trail – Suite 100 Raleigh, NC 27612 			